

Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	ASANSOL GIRLS' COLLEGE
Name of the head of the Institution	Dr. Sandip Kr Ghatak
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03412257600
Mobile no.	9434311497
Registered Email	mail.agcorgin@gmail.com
Alternate Email	mail@agc.ac.in
Address	Dr. Anjali Roy Sarani, Paschim Bardhman
City/Town	Asansol
State/UT	West Bengal

Pincode	713304																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Women																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr Shyamal Seth																								
Phone no/Alternate Phone no.	03412257107																								
Mobile no.	9474378033																								
Registered Email	mail.agcorgin@gmail.com																								
Alternate Email	mail@agc.ac.in																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://agc.ac.in/PDF/agar2017-18.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	https://agc.ac.in/index.php?page=PDF/acadcal2018-19.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>75.70</td> <td>2007</td> <td>26-Feb-2007</td> <td>25-Feb-2012</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.03</td> <td>2016</td> <td>02-Dec-2016</td> <td>01-Dec-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	75.70	2007	26-Feb-2007	25-Feb-2012	2	A	3.03	2016	02-Dec-2016	01-Dec-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B+	75.70	2007	26-Feb-2007	25-Feb-2012																				
2	A	3.03	2016	02-Dec-2016	01-Dec-2021																				
6. Date of Establishment of IQAC	11-Oct-2007																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar on statistical approach to social science research organized by dept of Sociology	08-Jun-2018 1	42
A workshop on political theories organized by dept of Political science	08-Aug-2018 1	67
Felicitation programme for the meritorious students organized by IQAC	05-Sep-2018 1	78
National Nutrition Month celebration by Dept of Nutrition	11-Sep-2018 1	125
Annual cultural programme	27-Sep-2018 3	2100
A seminar on intellectual property rights organized by IQAC	23-Nov-2018 1	84
A seminar on career advancement scheme organized by IQAC	07-Jan-2019 1	46
National Science Day celebration by science propagation committee	28-Feb-2019 1	85
A seminar on western epistemology & metaphysics; a new approach organized by dept of philosophy	07-Mar-2019 1	46
Celebration of world environment day through plantation programme organized by science propagation committee	05-Jun-2019 1	156

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Asansol Girls'	RUSA 2.0	Central Govt &	2018	10000000

College		State Govt.	730	
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
Promotion of ICT enabled teaching learning module.
Formation of science propagation committee for sensitizing proper scientific temperament among the students and faculty members of the college.
Enhancement of the library facilities
Formation of Research Committee
Promotion of inclusivity assured by making the campus disabled-friendly.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Receptive Practices in the Classroom	?Interactive sessions with students incorporated into lectures. ?Special attention to specific student needs. ?Provision of timely intervention in the classroom. ?Continuous assessment and analysis of performance using internal evaluation as per university guidelines. ?Providing students with

	multiple opportunities for improvement of performance
Supporting Advanced Learners	?Guidance for stimulating assignments and special opportunities. ?Exposure to research-based projects. ?Experts invited for mentoring and internship offers. ?Encouraging advanced learners to apply for awards and scholarships.
Supporting Vulnerable Students	?Modifying teaching methods according to specific needs of students. ?Remedial classes and bridge courses as per need. ?Financial assistance provided to needy students
Enrichment Activities	?Frequent Seminars, Workshops, Invited Lectures etc. organized.
Encouraging Research	?Faculty research opportunities provided. Several teachers were awarded intramural research grant for the initiation of their pilot studies.
Inclusivity	?Careful observance of National/State policies and KNU guidelines. ?Continuous endeavour towards inclusive classroom and respecting diversity. ?Generic provisions for students with diverse special needs. ?Specific provisions for physically challenged students and faculty members. Quick response team have been formed to resolve the concerns associated with accessibility of the college facility.
Enhancing Infrastructure	?Provision of additional laboratory and classroom space for Dept. of Nutrition. ?Making the college campus, disabledfriendly by installing ramp in the crucial junction of the college building.
Curriculum Delivery	?Organization of teaching with scrupulous advance planning. ?Display of teaching schedules and timetables well in advance. ?Class and tutorial schedules followed meticulously.
Augmenting Quality of TeachingLearning	?Implementation of interactive strategies with the student learner at the centre. ? Using an appropriate blend of methods including ICT. Student projects, collaborative work and presentations as teaching modes in addition to the lecture mode.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body of the College	21-Dec-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	22-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Asansol Girls' College practices planned mechanisms for effective curriculum delivery. (i) The college administration prepares a well-structured weekly routine for each semester of UG and PG classes. (ii) Distribution of syllabus and class allotment of teachers is discussed in departmental meetings held in every department at the beginning of each academic session. (iii) At the beginning of the session, a specially designed stream (B. A, B.Sc., B. Com) specific orientation/ induction programme is held for the freshers, after which the academic calendar is distributed to the first-semester students. (iv) A detailed discussion of the syllabus, and total number of credit scores for the curriculum is discussed with first-semester students. (v) As per the number of credits, classes are assigned for the respective paper. (vi) College administration provides the designed weekly routine to the students of each semester (vii) The college has a rich central library with open access system, and many departments maintain their rich departmental libraries too for the benefit of the students. (viii) Several Journals (Science, Arts and Commerce) are subscribed by our college. E-books and e-journals are accessible through N-LIST (eShodhSindhu) Consortium of INFLIBNET from the college and from remote places by teachers and students. (viii) Students also benefit from the video lectures by different faculty members of our college on youtube & social media platforms. Various teaching methods are used to effectively implement the curriculum, such as: a. Chalk and Blackboard method. b. ICT-enabled teaching-learning method. c. Use of different software. d. Scientific models and charts are also used. e. Some teachers provide class notes. f. Group discussion by the students. g. Micro-teaching and seminars by students related to curriculum. h. Paper presentation by the students. i. Proper and adequate instrumentation facility is given to the students for their practical classes. j. The departments conduct need-based survey programs, field work, and educational excursions. k. Project work, and dissertations are conducted towards the fulfilment of their degrees. l. Seminars and special talks by experts. m.

Regular class test, Mid semester examinations, regular assessment in practical classes are part of academic practices of our college. n. Remedial and tutorial classes are also conducted. o. Departments maintain records of the classes, assessments, project reports etc. p. Parent-teacher meeting for each semester is held by the respective departments. q. Feedbacks are collected and its proper implementations are done with utmost sincerity. College administration keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps records of the different activities of the college regarding teaching-learning, development and improvements of different methods of effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Study on Parliamentary Affairs	Nil	10/08/2018	30	Helpful for Competitive examination	Nil
Learning of Some Basic Computer Languages	Nil	15/05/2019	30	Nil	Computer Skill enhancement
Sociology of Motherhood	Nil	01/11/2018	30	Nil	Development of Child care
Utility of Moral Values in Society	Nil	02/01/2019	30	Nil	Development of Ethics and Morality
Computer Basics and its applications in analysis of Statistical Data	Nil	04/09/2018	30	Nil	Helpful in analysis data
The History of Raniganj Coal-field Area	Nil	01/08/2018	30	Helpful for Competitive examination	Nil
Applications of epidemiology in public health	Nil	01/08/2018	30	Helpful for health service related jobs	Analytical skills of conducting epidemiological surveys.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Political Science	04/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA Prog. in Sociology	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	136	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ART AND CRAFT	15/05/2019	90
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	POLITICAL SCIENCE	37
BA	HISTORY	56
BSc	ECONOMICS	14
BSc	ZOOLOGY	40
BSc	GEOGRAPHY	37
BCA	BCA	42
BSc	COMPUTER SCIENCE	15
BSc	PHYSICS	11
BSc	NUTRITION	17
BSc	MICROBIOLOGY	28
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college collects feedback from the Students and Parents on a regular basis. The students assessed the over-all quality of the teaching-learning process, evaluate the teaching quality of the teachers, utility of student-centric methods, arrangements of the college for future employment and the overall infrastructure including laboratory facilities of the college. They have mentioned the need to improve the hygiene of toilets and library facilities. The suggestions have been considered with much importance and actions taken. The analysis of the feedback includes notable suggestions, comments etc. Parent's feedback and suggestions are also collected regularly in the Parent Teacher Meetings (PTM) organized by all the departments every year. The Internal Quality Assurance Cell monitors the analysis and draws a line of action in response to the analysis. Feedback collected is discussed in the IQAC and relevant committees of the college. Strength, Weakness, Areas of improvement etc. of the college are identified from the feedback analysis and cumulative suggestions are forwarded to the Principal, who places them in front of the Governing Body. The Governing Body gauges the suggestions and approves policies towards holistic development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA Hons in Bengali	73	554	63
BA	BA Hons in History	67	397	51
BA	BA Hons in English	72	615	48
BA	BA Hons in Pol sc	73	395	56
BSc	Bsc Hons in Physics	19	85	6
BSc	Bsc Hons in Chemisrty	27	104	8
BSc	Bsc Hons in Zoology	31	237	24
BCom	Hons in Accountancy	108	180	82
BA	BA Program	501	663	286
BCA	BCA Hons	60	96	41

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	937	5	46	0	2
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
73	22	42	6	3	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is available in the institution with the basic objective of all round development of the students. It includes the following: • Increasing the duration of Tutorial classes increases the problem solving skills of the students of respective subjects. • Remedial coaching classes are taken by some departments for the slow learners who face difficulties in solving numerical problems and having communicational deficiencies with logical thinking. Mentors help them to build their confidence to overcome their difficulties. • The Institution have arranged various types of workshop/coaching programmes, such as- 1) Workshop on IAS preparation strategy (13th September, 2018) by Ambition Civil Service Academy. 2) Career talk programme by labour department, Govt. of West Bengal, Sub regional employment exchange (4th December, 2018). 3) Special coaching programme on WBCS (Exe) Prelim (10 days on and from 12th December, 2018), by Sub Regional Employment Exchange, Asansol, Labour Department, Govt. of West Bengal. • Mentors also personally provide counseling to the students for their personal, economic and social issues. • For enhancing practical knowledge, motivating students towards higher studies and finding job related opportunity for them, some departments arrange educational tour, which include visit to the Institutions with well equipped research laboratories, field visit and Industrial visit. • Departments organize Parent-Teacher meeting on a regular basis to discuss the progress of the students with their parents. Any kind of problems or difficulties from either side is tried to be sorted out in such meetings. • To increase the habit of reading various types of books and thereby enhancing their power of thoughts and ideas, Mentors encourage students to read books beyond their curriculum. Discussion sessions are arranged to share their opinions on the book afterwards. Screening of classic movies related with their curriculum are also arranged to increase their interest and motivate them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2604	48	1:54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	47	11	1	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sangita De Sarkar	Assistant Professor	Ph.D
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	BCAH	6	01/07/2019	28/07/2019
BCom	BCOMP	6	11/07/2019	04/10/2019
BCom	BCOMH	6	03/07/2019	28/07/2019
BSc	BSCP	6	11/07/2019	04/10/2019
BSc	BSCH	6	03/07/2019	21/07/2019
BA	BAP	6	11/07/2019	19/11/2019
BA	BAH	6	03/07/2019	31/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution carries out continuous evaluation methods for the assessment of students. They are evaluated on the basis of their performance in regular and surprise class tests, project works, viva-voice, seminar presentations, poster presentations, group discussions, quizzes and debates. Weekly tutorials are held on a regular basis for continuous appraisal of the performance of the students. The departments pay special attention to weak students and mentor them accordingly. Some departments also encourage their students to write articles for their College magazines and departmental wall magazines and express their views freely. Students are encouraged to think clearly and logically on the broad spectrum of issues they study in various subjects. The departments motivate their students to expand their knowledge base around their curriculum and develop an integrated idea about contemporary issues.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year the Institution prepares an institutional academic calendar under the supervision of the IQAC. At present our Institution is affiliated to Kazi Nazrul University of Asansol, so the academic calendar of our college is prepared following the schedule of the affiliating university's academic calendar cum holiday list. The academic calendar displays the yearly schedule of the college, includes the list of holidays (national holidays, state holidays, local holidays and the institutional holidays) and also the tentative schedule of the internal college examinations. An Orientation programme is organized by the college for the newly admitted students at the beginning of the session for providing the students an idea about their CBCS format, different rules and regulations of the college and also about internal and external examinations. The tentative dates of various events such as College sports, Cultural programmes, Award distribution ceremony for the meritorious students from all the departments etc. are also displayed in the academic calendar. <https://agc.ac.in/index.php?pagePDF/acadcal2018-19.pdf>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://agc.ac.in/index.php?page=php/learning_outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAH	BA	Bengali Hons	65	64	98.46
BAH	BA	English Hons	58	57	98.28
BAH	BA	Hindi Hons	47	47	100
BAH	BA	Sanskrit Hons	42	41	97.62
BSCH	BSc	Physics Hons	17	17	100
BSCH	BSc	Maths Hons	19	18	94.74
BSCH	BSc	Chemistry	16	16	100
BCAH	BCA	BCA	24	24	100
BCOMH	BCom	Accountancy Hons	76	76	100
BSCH	BSc	Microbiology	23	23	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[_https://agc.ac.in/PDF/FeedBackReport2018-19.pdf_](https://agc.ac.in/PDF/FeedBackReport2018-19.pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Philosophy	3	Nil
International	Zoology	1	Nil
International	Political Science	1	Nil
National	Library	1	Nil
National	Zoology	2	Nil
National	Hindi	1	Nil
International	Chemistry	1	Nil
National	Computer Science	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Sociology	1
Library	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	0
Presented papers	4	5	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Rally (environment issues)	10 Ben Bn NCC	2	55
Nukkad Natak on womwn empowerment	10 Ben Bn NCC	2	20
International Yoga Day	NSS unit 1 and 2	6	76
International Youth Day Celebration	NSS unit 1 and 2	24	253
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nutrition Awareness Programme	Department of Nutrition	National Nutrition Week Celebration	3	60
National Science Day	Science Propagation	National science Day	23	62

Programme	Committee	Celebration		
Celebration of World Environment India	Science Propagation Committee	Plantation Programme	48	108
Orientation Programme	Womens Forum	Gender Sensitization Programme	22	88
International Womens Day Programme	Womens Forum	International Womens Day Celebration	54	126
District Science Youth Fair	Department of Youth Services and Sports, Government of West Bengal and Asansol Girls College	Science Fair	20	90
Swachh Bharat Mission awareness Programme	Asansol Girls College	Cleanliness Programme	35	88
Socially Disadvantaged Children Welfare Scheme	Asansol Girls College along with Feed	Food Distribution to Needy Children	3	29
Nutrition and Health Awareness Programme	Department of Nutrition and National Cadet Corps of Asansol Girls' College.	Health Awareness Programme	6	59

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
106.95	46.47

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Management Software (LMS)	Partially	NIL	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Journals	7	6299	0	0	7	6299
e-Journals	6150	0	0	0	6150	0
CD & Video	102	0	0	0	102	0
Others(s pecify)	0	0	11	13191	11	13191

Text Books	25888	2774220	26	0	25914	2774220
Reference Books	7637	0	2	0	7639	0
e-Books	0	0	164309	5900	164309	5900

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Pankaj Kumar	Displacement, Resistance and Collective Mobilization	e-PG- Pathshala	20/05/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	85	3	31	2	0	8	68	4	9
Added	2	2	10	0	0	2	0	4	0
Total	87	5	41	2	0	10	68	8	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	4.77	20.5	14.38

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has certain systems and procedure for maintaining and utilising physical, academic and support facilities. The maintenance of physical

facilities of the college like departmental classroom, laboratory ,Seminar Library, Computers, Projectors are done at the level of concerned Heads. For the small scale maintenance works they are entitled to use the Departmental Contingency fund. For the maintenance of the laboratories the college provides Laboratory Contingency fund to the Departments. The large scale maintenance work is done at the permission of Governing Body of the College with prior approval of the Finance Committee. The various support facilities like Sports, Cultural Activities, Students Welfare, Career Counseling and Guidance are maintained by various Committees formed by the College through Teachers' Council Meeting. The College provides adequate infrastructural facilities for Teaching, Learning in terms of Seminar Hall, Smart Room, Class Rooms, Laboratories, Computing Equipment etc. Each Lab-based Department has adequate numbers of Classrooms, Laboratories, Seminar Library, Projectors, computer equipment with internet connections. A few social science Departments are equipped with latest LCD projector, Wi-Fi for the participants, microphone and good sound systems for teaching-learning process. The college also has a well equipped Computer Centre which are used by the students for lab-based classes as well as faculty members for teaching-learning and Research work. The College Campus is fully Wi-Fi enabled in which students can access the internet from each and every corner of the campus. Moreover, the college has an automated Central Library using LMS software developed by BCA department of this college. It has also an e-learning centre. The college provides Ramp facilities for Specially Abled students and staff. The college has two wings of Girls Hostel each boarding capacity of 80 students and the Hostels are fully occupied in each academic year. The Hostel is maintained by the Hostel Committee. two lady wardens are appointed on contractual basis to manage the day to day affairs of the Hostels. Gate keepers and Night Guards are appointed by the college authority on contractual basis for security purpose of the college and Girls Hostel. The institute has made a provision for Annual Maintenance Contract (AMC) for maintaining its Generator and Xerox machines. Part-Time Technician is appointed for maintaining the computers and equipment. Part-time plumber ensures adequate supply of water, functioning of bore-well, adequate facilities in wash-rooms, cleaning of water tank and Part-Time Electrician is also appointed for fixing electrical line and panel faults, maintenance of air-conditioning, audio-visual systems for events/performances and overall state of electrical equipment. The overall ambience and general Campus facilities in Asansol Girls' College is sufficient to meet the needs of students and staff. The Campus is full of greenery and well served with internal roads. The atmosphere of the campus is environment friendly.

<https://agc.ac.in/index.php?page=php/department.php?dept=Library>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students aid fund and Full Tuition Fee free	131	186800
Financial Support from Other Sources			
a) National	Kanyashree , SVMCM and SC, ST, OBC fellowship	813	12324400
b)International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	06/03/2019	15	Dept. of Chemistry
Remedial coaching	05/02/2019	1	Dept. of Physics
Remedial coaching	10/04/2019	6	Dept. of History
Remedial coaching	19/08/2018	2	Dept. of Sociology
Arts and Crafts	15/05/2019	59	Fevicryl
Two days orientation Program for newly admitted students	24/09/2018	130	Womens Forum
Counselling on Sexual Harassment	27/11/2018	53	Womens Forum

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Workshop on self employability	60	60	0	0
2018	Workshop on IAS Preparation Strategy	74	74	0	0
2018	Special Practical Coaching for JAM, JEST, BHU	11	11	2	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus
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Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	VLCC, SILIGURI	1	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	BSc (H)	Physics	Kazi Nazrul University	MSc
2018	1	BSc(H)	Computer Science	Visva Bharati University	MSc
2018	3	BSc(H)	Zoology	Kazi Nazrul University	MA
2018	6	BCOM(H)	Accountancy	The University of Burdwan	MCOM
2018	10	BA (H)	Bengali	Kazi Nazrul University	MA
2018	4	BA (H)	Hindi	Kazi Nazrul University	MA
2018	4	BSc (H)	Geography	Kazi Nazrul University	MSc
2018	2	BSc (H)	Mathematics	Kazi Nazrul University	MSc
2018	4	BA(H)	English	Kazi Nazrul University	MA
2018	6	BSc (H)	Chemistry	Kazi Nazrul University	MSc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	2
GATE	2

Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Social	Institute	62
Rabindra Jayanti	Asansol Municipal Corporation and Institute	33
National Science Day	Institute	30
District Student-Youth Science Fair	District Level(Venue: B.B.College)	2
Student Youth Festival	Asansol Municipal Corporation	4
Bhasa Divas	Institute	47
NSS Day Celebration	Institute	35
Teachers Day Celebration	Institute	87
Vivekanandas Birthday Celebration	Institute	28
Annual Sports	Institute	713
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold Medal	National	3	Nil	WB16/SWA /193805	Chetana Rahi
2019	Gold Medal	National	3	Nil	WB16/SWA /193805	Chetana Rahi
2019	Governor Medal	National	1	Nil	WB16/SWA	Chetana Rahi
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Following the State Govt order, the formation of Student Councils in all colleges and Universities in the State has stopped. So, officially the college can't accommodate the student's representative to different academic and administrative bodies like governing body (GB). However, to introduce the democratic process of running the institution smoothly, we have ensured the students participation in the college in different academic bodies of the college like the Hostel committee, sports committee, cultural committee, Anti-ragging committee, Seminar Committee, etc. and administrative bodies like IQAC. The college however has club societies like The Book Reading Club, The Film Club, and a club for lecture series only for the teachers of the college. The lecture series is also known as 'Ujjibani Pathamala'. The Book Reading Club and The Film Club also include college students and encourage them to read good

books, watch good movies, and analyze them.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registration number of Asansol Girls College Alumni Association s S0000567

5.4.2 – No. of enrolled Alumni:

46

5.4.3 – Alumni contribution during the year (in Rupees) :

38344

5.4.4 – Meetings/activities organized by Alumni Association :

a. Alumni helped 7 financially needy students with bright results. Namely Suranjana Sadhu, Dipanwita Sadhu, Jhulik Sil, Priya Sutradhar, Riya Chand, Rakhi Rajmallo, Fouziya Siddiq a. Alumni members performed a dance drama on 28th September 2018 in the college annual function. Also organized a stall on the occasion to display various activities of the Alumni. c. Arranged an eye camp on 25th January 2019 at College along with Red Cross Society, Asansol d. Thalassemia Camp at College on 8th May 2019 with Hridayangan Women Social Welfare Organization. 121 students gave blood samples for the said test. e. On 25th May 2019, Alumni celebrated tree plantation day at College campus. Also celebrated Rabindra Nazrul Smarane, a cultural program with teachers and NTS and Hostel Girls on 12th June 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management of the affairs of the college involves top down decentralization of policies seeking participatory support from the teachers and the staff in almost all aspects of governance. 1) There is proportional representation of the teachers, the non teaching staff and students in the Governing Body (GB). They play a key role in making the plans for future course of action of the college. Decentralization is practiced through committees formed for short term and long term functioning. For example, IQAC, Finance Committee, ICC, Grievance Redressal, Anti Ragging, Building Committee, Purchase etc. cell are functioning under the guidance of the GB. Responsibilities of the financial matters is delegated to the Bursar of the college. He guides the Accountant of the college in preparing claims of salaries of the staff and other grants of the college from different Governmental agencies. He also helps the Cashier and the Accountant in making cash book and income expenditure statements for Audit, both internal and external. 2) The Teachers Council comprises of all the teachers of the college. It executes vital role in planning matters related to academic issues of the students, faculty and college improvement. There is further decentralization by formation of various academic and administrative committees in each academic session to cater to the needs of smooth functioning of the college. For example, Routine committee frames a central routine at the beginning of each academic session. Other committees like Hostel Committee, Cultural Committee, Library Committee, Sports Committee, Magazine and Journal Committee etc. are functioning under the guidance of the Teachers Council.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process, in the year 2018-19, was carried online along with online fee payment facility. Admission process was carried on strictly on the basis of merit and the college also completely adhered to the government rules of reservation and admitted the reserved categories accordingly.
Human Resource Management	The College takes every possible steps to facilitate participation in Orientation and Refresher courses by the faculty members. At the same time through the students' redressal committee it seeks to address the various problems of the students. The College has an Internal Complaint Cell (ICC) to make the workplace safe for women. Along with this the College has NCC and NSS units to foster a sense of discipline among the students and make them realize the value of community service respectively. The College at present has two NSS units. The girls of NCC have won several accolades for the college. It won 3 gold medals 2 silver medals, one for shooting(IGC), and another also for shooting in the Pre-National level, 1bronze medal for shooting (IBC) in this session.
Library, ICT and Physical Infrastructure / Instrumentation	The College Library tries its best to cater to the needs of the students. In keeping with the new trends of the CBCS system, books were procured to meet the requirements of the new syllabus and added to the existing collection of the library. Apart from books on various subjects, both the Morning and the Day libraries have a rich collection of periodicals and journals. The libraries also offer internet and wi-fi facilities to its readers and also ensure that the students and the faculty members can access electronic resources like e-journals and e-books through N-List.
Research and Development	Most of the faculty members are actively engaged in research and development. Nine of them were pursuing their Ph.D. during this session. There was also an MRP undertaken by a faculty

member during this period. Some of the research findings of our staff have also been published in renowned journals, already elaborated in Criterion III. A Research Consultancy Committee is formed in the college to encourage the faculties to pursue research projects along with departmental students. The said project proposals are to be scrutinized and sanctioned by the committee. The amount is to be sponsored from the college fund.

Examination and Evaluation

The CBCS system has been successfully implemented in the college in accordance with the University directives. Examinations and evaluation were carried out as per the CBCS regulations. Apart from the end semester examinations conducted twice a year by the Kazi Nazrul University with external evaluation of answer scripts, there was continuous internal assessment in the forms of class tests, viva voice, departmental seminars, group discussions etc.

Teaching and Learning

Asansol Girls' College feels that the teaching and learning can be far more effective if it goes beyond the chalk and blackboard method. Hence instead of being a deductive process, it involves various methods ranging from interactive sessions between the students and the teachers, group discussion among the students, interdisciplinary seminars, workshops and so on. Power point presentations and use of smart boards in some of the departments further seek to enhance the quality of teaching. Field surveys are undertaken by some of the departments as a part of the curriculum. Educational tours are also organized by different departments to make the whole learning experience all the more joyful and creating a lasting impression on the young minds.

Curriculum Development

Curriculum development: The institution has little role to play in the development of curriculum, as they have to follow the curriculum set by the University. However some of the faculty members who act as members of Board of Studies put forth their suggestions for curriculum development and its improvement, though the final decision to act on these completely

rests with the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The office and accounts section is computerized. Salary fund is also disbursed from government through HRMS portal.
Student Admission and Support	Admission is made fully online along with online payment system.
Administration	The College displays notice on its website for its students and all stakeholders. It also carries on the e-tendering process through government portal.
Planning and Development	The college seeks to disseminate information through SMS system that was implemented by the college to reach out to all stake holders in an effective way along with regular notices which are also displayed on the college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on Scientific	2	22/04/2019	26/04/2019	5

Writing, Organized by the Department of Science and Engineering, University of Kalyani and Kalyani University Research Wing				
Workshop on CBCS at Burdwan University	1	29/01/2019	04/02/2019	7
Workshop on Teacher Education at Jadavpur University.	2	19/02/2019	25/02/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Implementation of West Bengal Health Scheme (WBHS), Regular Health check-up camp.	Implementation of Swastha-Sathi Scheme, Regular Health check-up camp.	Sanitary Vending Machine, student Aid Fund, other scholarships.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Government appoints auditor for the external audit which involves the audit of all government funds and other income expenditure statements of the college each financial year. In addition to this, the college also appoints internal auditor who audits funds and income expenditure statements of the college, which must later be approved by the finance committee and also by the Governing Body.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KNU	Yes	AGC Teacher Council and IQAC
Administrative	No	Nil	Yes	GB

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parents' and Teachers' Meetings are held regularly to keep the parents abreast of the progress of their wards. 2) Parents' feedback is sought continuously to improve the quality of teaching. 3) The College also tries to seek the parents' view regarding the existing infrastructure of the college and how to bring about a change in it, if at all needed in a positive way. 4) Parents request teachers to inform them about the regular attendance and progress of their wards.

6.5.3 – Development programmes for support staff (at least three)

1) Training provided to support staff of Accounts department for proficiency in HRMS systems of West Bengal and PFMS of the Government of India. 2) Training for implementing the pros and cons of WBHS has been done. 3) Training for developing the skill for implementing RUSA and e-tendering has been done.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Remedial classes are regularly arranged to address the lacunae of the main classes. ? A course on Art and craft has been initiated by the college. ? Post-Graduation Course has been started by the Department of Political Science.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Seminar on statistical approach to social science research organized by dept of Sociology	06/08/2018	06/08/2018	06/08/2018	42
2018	A workshop on political theories organized by dept of Political	08/08/2018	08/08/2018	08/08/2018	67

	science				
2018	Felicitation programme for the meritorious students organized by IQAC	17/08/2018	05/09/2018	05/09/2018	78
2018	National Nutrition Month celebration by Dept of Nutrition	17/08/2018	11/09/2018	11/09/2018	125
2018	Annual cultural programme	17/08/2018	27/09/2018	27/09/2018	2100
2019	A seminar on career advancement scheme organized by IQAC	29/11/2018	07/01/2019	07/01/2019	46
2019	National Science Day celebration by science propagation committee	29/11/2018	28/02/2019	28/02/2019	85
2019	A seminar on western epistemology metaphysics a new approach organized by dept of philosophy	14/02/2019	07/03/2019	07/03/2019	46
2019	Celebration of world environment day through plantation programme organized by science propagation committee	14/02/2019	05/06/2019	05/06/2019	156

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Atrocities Against Women and Girl Child	24/07/2018	24/07/2018	40	15
Orientation Programme	24/09/2018	25/09/2018	90	10
International Womens Day	08/03/2019	08/03/2019	50	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The Spread of environmental consciousness and sustainability has always been one of the major goals of the college. In order to achieve this goal, the college has taken various initiatives throughout the year. i) Power Saving Approach: This year the college has taken a major steps with an aim to contribute to the increase of energy security and reduce pollution emitted from the use of non-renewable energy. The college has installed LED lamps in various sections of the college building. The aim has been to reduce about 20 per cent of the total power consumption of the college. ii) Initiatives to Create a Plastic Free Campus: The college, along with the help of its students, has taken a major effort to create a plastic-free campus by banning the use of plastic tea cups within the campus. iii) Reducing Noise Pollution and Using Smoke: The College has installed a silencer in the pump to reduce noise pollution. The college has also stopped using smoke in any manner. Through these initiatives, the college has also attempted to create a habitable environment for birds and small animals within the campus.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	11/09/2018	1	Celebration of National Nutrition Week organised	Hygiene and nutrition awareness among students	63

					by Department of Nutrition, Asansol Girls' College.		
2018	1	1	28/09/2018	1	District science Youth Fair organised by Department of Youth Services and Sports, Government of West Bengal: Students of Asansol Girls' exhibited a model on Industrial waste management.	Social awareness .	110
2018	1	1	27/11/2018	1	Swachh Bharat Mission Awareness Program organised by Asansol Girls' College	Awareness on cleanliness.	123
2019	1	1	25/01/2019	1	Free Eye Check up Camp held in Asansol Girls' College, organised by Alumni Association of this college in collaboration with Red	Eye check up as a part of social responsibility initiatives.	68

					Cross Society, Paschim Bardhaman.		
2019	1	1	12/02/2019	1	Asansol Girls' College along with FEED distributed food to poor children	Hygiene and Nutrition awareness among the students.	32
2019	1	1	14/09/2018	1	Nutrition and Health Awareness Camp organised by Department of Nutrition and National Cadet Corps of Asansol Girls' College.	Initiative to promote Nutrition awareness among Common people	65

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The General Guidelines	09/08/2018	The General Guidelines presents the code of conducts for the students within the college campus.
Admission Guidelines	08/06/2018	The Admission Guidelines presents the details of admission procedure rules and regulations, seat matrices etc. for the aspiring students.
Library Rules	10/08/2018	The Library Rules lays down the detail information about the duration of the use of library the code of conduct within the library premises and the rules and regulations regarding the use of

		library resources for the students as well as the teachers and the staffs of the college.
General Laboratory Safety Rules For the Students	11/09/2018	The Department of Chemistry has introduced a list of safety measures for its students while working in the laboratory. Although there have always been these rules, this year the department has codified the rules in proper manner for easy access to the students of the department.
Hostel Rules	27/06/2018	The college has two hostels within its campus. The Hostel Rules provides information about the procedure of hostel allotments, fees, and rules and regulations for the hostellers.
Anti- Ragging/Code of Conduct	08/06/2018	Ragging is detrimental for the mental health and overall development of the students. It is also a criminal offense. Hence, in order to create a ragging free campus the Code of Conduct presents a list of dos and donts along with their consequences for its students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Rabindra Jayanti and Banomahotsav Celebration: Cultural Program ending with Tree Plantation.	08/08/2018	08/08/2018	68
Talk on Promotion of Scientific Temper	09/08/2018	09/08/2018	270
Observation of Independence Day- Flag Hoisting and Cultural Program	15/08/2018	15/08/2018	78
Teachers' Day Celebration	05/09/2018	05/09/2018	110

125th Celebration of THE HISTORIC CHICAGO SPEECH of SWAMI VIVEKANANDA.	11/09/2018	11/09/2018	48
A tribute to the great personality MRINAL SEN and NIRENDRANATH CHAKRABORTY	18/01/2019	18/01/2019	48
Republic Day Celebration: Flag Hoisting, March Past and Cultural Program	26/01/2019	26/01/2019	75
International Mother Language Day Celebration	21/02/2019	21/02/2019	52
National Science Day Celebration	28/02/2019	28/02/2019	35
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Green Campus: Though our college is situated in the Industrial belt, the College is more ecologically conscious and its biodiversity with lush green flora and fauna with equally maintained herbal and plant gardens is a testament to its credentials for maintaining high environmental standards. ii. Energy Saving: Our college is practicing the conservation of energy in college premises with efficient LED lighting solutions. The original buildings have thick brick walls that keep the interiors cool during the summer. Rooms have ample glass windows for optimal utilization of natural light so that electric lights do not need to be switched on all the time. 'Save Electricity' campaigns are conducted throughout the academic year. Student volunteers of the Science Propagation Committee have put up posters near the switchboards of classrooms urging users to switch off lights and fans on their way out. iii. Reducing Noise pollution and Stopping the use of Smoke: The College has installed a silencer in the pump to reduce noise pollution. The college has also stopped using smoke in any manner. Through these initiatives, the college has also attempted to create a habitable environment for birds and small animals within the campus. iv. Use of Bicycles/ Battery powered vehicles: Many non-teaching staffs, and students come up to college taking by-cycle as their vehicle. There are 2 stands also to keep by-cycles safe. Ban on the use of Plastic Tea cup: As plastics are non-biodegradable elements they can pollute the campus soil, prevent the recharge of groundwater bodies and also look dirty when they spread over to and fro. Hence, the college has taken the initiative to ban the use of any kind of plastic tea cup as the first step towards making the campus plastic free zone.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1 1. Title of the Practice Policy for a Green and Sustainable Campus that cares about the environment. 2. Objectives of the Practice The college works hard to keep its campus clean and green in order to encourage environmental awareness and sustainability. It is also one of the top practices at the college. The colleges policy is to hold environmental awareness programs and activities on a regular basis. 3. The Context This contributes to

instilling an interest in, understanding of, and responsibility for our environment and its conservation for sustainable development, as well as maintaining greenery in our campus. The purpose of establishment of medicinal plant garden is to increase attention and responsiveness among students, as well as popularizing the benefits of medicinal plants for primary healthcare.

4. The Practice Students and faculties are invited to participate in the following green projects at our college: a) Systematic implementation of green environment programs to maintain biodiversity and a pollution-free environment in campus. b) The campus green cover is well maintained by a gardener, departmental professors, and students, in addition to a documented Medicinal Plant Garden. c) Tree planting is an essential component of World Environment Day. d) Students conscientiously participate in the NSS-organized campus cleanliness initiatives. e) Keeping in mind the better environment and health of all, the college campus is being made clean, free from any sort of plastic and use of smoke in any manner. 5. Evidence of success It has been possible to

document myriad species of plants, including endangered plants like Asan (crocodile bark tree) , scientific name- Terminalia tomentosa Phalsa (Indian sherbet berry) ,scientific name- Grewia asiatica, etc) fruit bearing trees like Mango, Guava, Jamun (black plum) Jackfruit, Jamrul (malay rose apple) etc. flowering plants like Ashoka, Shimul, Jarul , China rose etc. These trees and plants have helped to develop a rich biodiversity within the college campus creating natural habitats of different living creatures like crows, common mynas, pigeons, nightingales, kites, sparrows, seven sisters, rufus tree pie, orioles, green-bee-eaters, squirrels, bees and ants. A medicinal plant garden has been reared within the College campus where medicinal plants like oxalis, bisalya karani, neem etc are maintained. 6. Problems encountered and Resources

Required Lack of land areas with proper sunlight throughout the day is an impediment for proper growth of the plants. More number of skilled labours and funds to develop and maintain the medicinal plant garden in a large scale is required by the College. Best Practice - 2 1. Title of the Practice Practicing conservation of energy in college premises with efficient LED lighting

solutions. 2. Objective of Practice To promote sustainable development by reducing energy consumption. 3. The Context Less power consumption and working at low operational voltage make this lighting technology very much needed in the current scenario. 4. The Practice LED is a highly energy efficient lighting technology. In the class rooms, laboratories, office, library LED lights are extensively used. It is also economical having long life time compared to normal incandescent bulbs and CFLs. 5. Evidence of success Due to large access of LED lights in the campus, working and academic environment is becoming easier for students and staffs. It is also economical for the college. 6.

Problems encountered and Resources Required In order to maintain eye safety, distance is maintained between LED light source and object. Best Practice - 3 1. Title of the Practice Practicing sports for all 2. Objective of the Practice To promote active participation of students and institution staff in sports as an effective tool which stimulate significant progress and contribution to individual health and social harmony. 3. The Context This practice is essential to combat psycho-social, physiological and health problems. 4. The Practice Sports represent an integral part of modern democratic society creates equal opportunities, availability for all participants, promoting tolerance and development of relevant skills. Active participation of students as well as staffs in different sports activity facilitates the program. 5. Evidence of success Active participation of institution staffs in different sports activities has inspired the students' involvement in such programs to make them grow more healthy and strong both physically and mentally. 6. Problems Encountered and Resources Required Lack of time allotted for sports development so that the goals are challenging to achieve. Modern facilities and equipment are required for further development and also a qualified trainer is to be recruited.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://agc.ac.in/PDF/721_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Asansol Girls' College always aims to empower and make the girl students self dependent in various aspects. In fulfilling such goals the institute also maintains some unique distinctiveness in many ways. Basic intention is to make the student educated enough in different stream as chosen by them. In various department numerous seminar, workshop, training, Internship and Career counseling has been arranged to give them best education in the subjects. Apart from this various self empowering course e.g. handicrafts course been taught to the interested candidates. To make the student self defensive in the age of women threat, karate course has also been introduced to them through regular classes. Eligible students are also been selected and are going through various training of NCC and NSS regularly. Altogether every effective and possible step have been taken and its being modified in different aspect of making girl student self dependent in a complete package.

Provide the weblink of the institution

https://agc.ac.in/PDF/731_2018-19.pdf

8.Future Plans of Actions for Next Academic Year

The college is determined to upgrade its infrastructural as well as its qualitative standards. Innovative steps are always being taken to fulfill this vision. One of the future plan taken by the college authority is to promote research aptitude among the students of the college. An exemplary step will be taken to provide research grant from the college to encourage students build up research orientation. Group of students from various disciplines under the supervision of a teacher would undertake project works on various aspect of their learning with major focus on local linkages. Special Awareness programmes will be held to aware the students and the local community of the environmental hazards which is an existential threat in the coming years. A Nature Study Club will be set up under the supervision of the teachers that would take up various burning issues like global warming, pollution, climate change and the role that conscious individuals can take in contributing a bit to pacify such threats. Conscious linkage awareness programmes is also a proposal that can be taken up. Yet another plan for next academic year is the renovation of the college building, hostel and canteen. Painting the classrooms, building and hostel is a plan for the next academic year.