

পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

15AC 499502

## MEMORANDUM OF UNDERSTANDING (MOU)

Between



Asansol Girl's College, Asansol, West Bengal

AND



National Vocational Academy of India

A Unit of Sikshalight Education Research Foundation (Non-Profit Organization)

REGISTERED UNDER MINISTRY OF CORPORATE AFFAIRS, MINISTRY OF EARTH SCIENCE, MINISTRY OF EDUCATION, GOVT. OF INDIA. REG NO: IN-DL 572082362668841V, BASED ON DELHI NCT GOVT OF INDIA TAX DEDUCTION AND COLLECTION ACCOUNT NUMBER (TAN) - CALS60410A, PAN NUMBER - ARKCS6317E, CERTIFIED BY INTERNATIONAL ACCREDITATION FORUM INC. ISO- 9001:2015 (CERTIFIED)

Director

Sikshalight Education Research Foundation  
Kolkata-124

Dr. Swati Chakraborty  
PRINCIPAL

Asansol Girls' College  
Dr. Anjali Roy Sarani, Asansol- 713304  
Dist. Paschim Bardhaman (W.B.)



## 1. Introduction

This Memorandum of Understanding (MOU) is made on the 9<sup>th</sup> day of March 2026 between Asansol Girl's College, Asansol, West Bengal, represented by the Principal Dr. Swati Nandi Chakrabarty (hereinafter referred to as the 'First Party'), and National Vocational Academy of India, a unit of Sikshalight Education Research Foundation, represented by its Director Mr. Nur Mohammed (hereinafter referred to as the 'Second Party').

The second party is registered under the government of India and engaged in skill development, vocational training, and internship programmes for students. The second party represented herein by the director as representative and competent authority (hereinafter referred to the "second party") register under ministry of corporate affairs, ministry of earth science, ministry of education, govt. Of India regno:261330 , reg no: in-dl 572082362668841v, based on Delhi NCT Govt of india, tax deduction and collection account number (tan) – cal60410a , pan number – abkcs6317e, certified by international accreditation forum inc ISO- 9001:2015 (certified) contact no: 8777477677

Email id: [nationalvocationalacademyofind@gmail.com](mailto:nationalvocationalacademyofind@gmail.com)

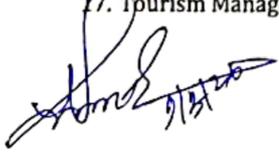
Its registered office at 1726, Vidyasagar Road, Ward-10, Noapara, Barasat, West Bengal 700124, represented by its President/Secretary.

## 2. Objectives of the MOU

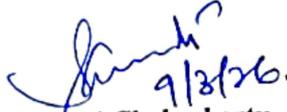
- To organize training sessions for Government job preparation.
- To introduce skill development and vocational programmes.
- To provide internship opportunities for students.
- To organize academic, training, and career development activities beneficial to students.

## 3. Internship / Training Areas

1. Government Job Preparation Workshops
2. Digital Marketing
3. Research Assistance
4. E-Commerce
5. IT Support
6. Graphic Design
7. Pollution Monitoring
8. Weather Forecasting
9. GIS and Geological Survey
10. Fire Service Management
11. Cyber Security and Ethical Hacking
12. Teaching Practice Visits
13. Field Visits to Vocational Institutes
14. Film Studies and Animation
15. Social Media Management
16. Environmental Science
17. Tourism Management

  
Director  
Sikshalight Education Research Foundation  
Kolkata-124



  
Dr. Swati Chakrabarty  
PRINCIPAL  
Asansol Girls' College  
Dr. Anjali Roy Sarani, Asansol- 713304  
Dist.- Paschim Bardhaman (W.B.)



18. Website Development
19. Library Management System
20. Electronics and Mobile Repairing
21. Communicative English and Interview Skills
22. Peer Group Teaching
23. Adult Education Programmes
24. Automobile Engineering Exposure
25. Biodiversity Study
26. Computer Hardware and Networking
27. Community Survey and Data Collection
28. Laboratory Exposure and Instrument Handling
29. Linguistics
30. Artificial Intelligence
31. Fashion Design
32. Share and Stock Market Awareness
33. Content Writing
34. Finance
35. Marketing
36. Retail Management
37. Accounting
38. Lab Assistant Training
39. Social Entrepreneurship
40. Public Relations
41. Photography
42. Human Resource Management
43. Business Development
44. Event Management
45. Data Analysis

#### 4. Duration of Internship

The minimum internship duration shall be 60 hours including:

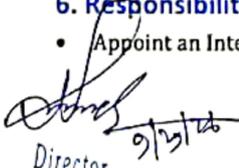
- Training
- Field Survey
- Data Collection
- Data Analysis
- Report Writing

#### 5. Responsibilities of the Second Party

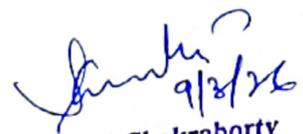
- Conduct internship programmes as per university guidelines.
- Provide external experts for evaluation where required.
- Assist students in maintaining field diaries and preparing internship reports.
- Conduct viva-voce assessments where necessary.
- Issue internship completion certificates mentioning duration, domain, and nature of work.

#### 6. Responsibilities of the First Party

- Appoint an Internship Coordinator.

  
 Director  
 Sikshalight Education Research Foundation  
 Kolkata-124



  
 Dr. Swati Chakraborty  
 PRINCIPAL  
 Asansol Girls' College  
 Dr. Anjali Roy Sarani, Asansol-713304  
 Dist. Paschim Bardhaman

- Monitor participation and academic progress of students.
- Conduct evaluation and viva-voce as per university guidelines.
- Submit marks and records to Kazi Nazrul University.

### 7. Terms and Conditions

- This agreement is intended to promote mutually beneficial academic collaboration.
- The Second Party will provide skill development programmes and aptitude tests free of cost.
- Government job preparation training will be conducted for two hours per week.
- Students will pay Rs.100 per month towards maintenance expenses.
- The College will provide one classroom once per week for conducting training sessions.
- The Academy will provide internship certificates to students after successful completion.
- The Academy will provide 20% to the College as infrastructure usage charges.

### 8. Duration of Agreement

This Memorandum of Understanding shall remain valid for a period of five (5) years from the date of signing by both parties.

### 9. Non Exclusivity

This agreement is non-exclusive and both parties are free to enter into similar agreements with other institutions or organizations.

### 10. Dispute Resolution

In case of any dispute arising from this MOU, both parties shall attempt to resolve the matter amicably through mutual discussion.

## Signatories

For National Vocational Academy of India

Name: Nur Mohammed  
Designation: Director

Signature:  
Date:

*Nur Mohammed*  
Director 09/03/26

Sikshalight Education Research Foundation  
Kolkata-124

Witness 1:

*Tanisha Dutta*  
09/03/26  
TANISHA DUTTA

Witness 2:

*Ankita Sarkar*  
ANKITA SARKAR

For Asansol Girl's College

Name: Dr. Swati Nandi Chakrabarty  
Designation: Principal

Signature:  
Date:

*Swati Nandi Chakrabarty*  
9/3/26

Dr. Swati Chakrabarty  
PRINCIPAL  
Asansol Girls' College  
Dr. Anjali Roy Sarani, Asansol-713304  
Dist. Paschim Bardhaman (WB)

Witness 1:

*Biru Rajak*  
9/3/26  
Dr. Biru Rajak  
IQAC Coordinator  
Asansol Girls' College

Witness 2:

*Pradip Ghanty*  
09/03/2026

